



## ADMISSION OF THE LORD MAYOR ELECT

The Lord Mayor Elect is admitted on the "Friday next preceding the second Saturday in November in every year", according to the City of London (Various Powers) Act, 1959.

On the morning of the Admission, some members of the Lord Mayor's Company and some members of the Company of the Lord Mayor Elect, the Aldermen, Recorder, Sheriffs, and Officers meet the Lord Mayor and the Lord Mayor Elect at Mansion House.

At 2.20 p.m. the Lord Mayor leaves Mansion House, for Guildhall, in state, attended by the Swordbearer, Common Cryer and Serjeant-at-Arms, and Chaplain(s), and preceded (in this order) by the City Marshal, the Secondary and Under Sheriff and the Sheriffs. The Lord Mayor, the Lord Mayor Elect, and the Sheriffs wear violet gowns and dark morning dress. The Lord Mayor, the Lord Mayor Elect and the Aldermen who have passed the Chair wear their Chains.

Afterwards the Lord Mayor Elect, attended by their Chaplain(s), leaves Mansion House for Guildhall. The Lord Mayor, Aldermen, Sheriffs and Officers go into the Aldermen's Court Room, where they await the arrival of the Lord Mayor Elect, who is introduced by the two most senior Aldermen who have passed the Chair. A Court of Aldermen is held at which the members of the Lord Mayor and Sheriffs' Committee are invited to attend at the Bar of the Court and then the Lord Mayor takes leave of the Court.

At 2.55 p.m. the procession goes from the Aldermen's Court Room to the Great Hall, in the following order:-

Members of the Lord Mayor and Sheriffs' Committee  
Chairman of the Lord Mayor and Sheriffs' Committee  
Assistant Remembrancer (Ceremonial)

Chief Commoner  
Sheriffs' Chaplains

Remembrancer  
Comptroller and City Solicitor  
Commissioner of the City of London Police

Common Serjeant  
Chamberlain

Town Clerk

Sheriffs

Aldermen below the Chair (juniors first)

Recorder

Aldermen above the Chair (juniors first)

The Lord Mayor Elect's Chaplain(s)

The Lord Mayor Elect

City Marshal

The Lord Mayor's Chaplain

The Mace

The Sword

The Lord Mayor

After the Lord Mayor, Aldermen, Recorder, Sheriffs and Officers have taken their seats, the Common Cryer and Serjeant-at-Arms, with the Mace on their shoulder, walks up to the table, making three low reverences, and stands at the table with the Mace placed before them on the floor.

The Town Clerk, making three reverences, approaches the table. The Lord Mayor Elect then reads the Declaration according to the Statute 31 and 32 Vict., cap. 72 (Promissory Oaths Act, 1868), and subscribes it.

When the Lord Mayor Elect has made and subscribed the Declaration, the *outgoing* Lord Mayor surrenders their seat to the *incoming* Lord Mayor, and takes their seat on the left side of the Chair. The *incoming* Lord Mayor puts on their hat and the *outgoing* Lord Mayor then removes their hat. The Town Clerk and Common Cryer and Serjeant-at-Arms retire.

The Chamberlain, making three reverences, walks to the south side of the table and presents the Sceptre to the *outgoing* Lord Mayor, who delivers it to the *incoming* Lord Mayor; the Sceptre is then placed on a velvet cushion upon the table before them. The Chamberlain then retires, making three reverences; and advancing again in the same manner as before, presents the Seal of the office of mayoralty, which being placed on the table as before, they retire; then advancing a third time, they present in the same manner the Purse, which is also placed on the table. The Chamberlain then retires.

The Swordbearer next advances with three reverences, and presents the Sword to the *outgoing* Lord Mayor, who delivers it to the *incoming* Lord Mayor, who returns it again to the Swordbearer, who places it on the table, and retires, making three reverences.

The Common Cryer and Serjeant-at-Arms then advances with three reverences, and presents the Mace to the *outgoing* Lord Mayor, who delivers it to the *incoming* Lord Mayor, who returns it again to the Common Cryer and Serjeant-at-Arms, who places it upon the table, and retires, making three reverences.

The Swordbearer then advances making three reverences and presents the Collar of SS and Badge on a velvet cushion to the *outgoing* Lord Mayor who hands it to the *incoming* Lord Mayor who returns it again to the Swordbearer. The Swordbearer then retires making three reverences and places the cushion with the Collar of SS and Badge on the table near to their position.

The Principal Clerk to the Chamberlain advances, making three reverences, and receives from the *incoming* Lord Mayor, on a velvet cushion, the Sceptre, the Seal and the Purse, and then retires, making three reverences.

The Swordbearer then advances, making three reverences, and takes the Sword from the table, and retires, making three reverences.

The Common Cryer and Serjeant-at-Arms takes the Mace with the same ceremony.

The Comptroller and City Solicitor then advances, making three reverences, presents the Indenture for the City Plate, which the *incoming* Lord Mayor signs. The Comptroller and City Solicitor then retires, making three reverences.

The Remembrancer then advances, making three reverences and presents to the *incoming* Lord Mayor the appointment of the Deputy City Gauger, which they sign. The Remembrancer then retires, making three reverences.

The Aldermen, Recorder, Sheriffs, Officers, the Chief Commoner, and the members of the Lord Mayor and Sheriffs' Committee rise and, in rotation, advance to the *incoming* Lord Mayor and congratulate them and return to their seats.

**The audience remain seated.** When the last person has shaken hands and moved to the end of the table, **ALL RISE.**

The *incoming* Lord Mayor, wearing their hat, with the *outgoing* Lord Mayor, with their hat under their arm, walk out of the Hall, preceded by the Lord Mayor and Sheriffs' Committee and followed by the Aldermen, Recorder, Sheriffs, Officers and the Livery Companies. The *incoming* Lord Mayor and the *outgoing* Lord Mayor return together to Mansion House in the *outgoing* Lord Mayor's car, the *incoming* Lord Mayor entering first and occupying the right-hand seat, the *outgoing* Lord Mayor sitting on their left. In the Lord Mayor's car the Swordbearer hands the key to the Christ's Hospital seal to the *outgoing* Lord Mayor who surrenders it to the *incoming* Lord Mayor. They then return it to the Swordbearer for safe keeping.